



## POSRG Data Destruction Policy Notification

Dear Valued Customer,

The purpose of this notification is to inform you of updates to POS Remarketing Group's policy and procedures for Hard Drive and Data Destruction. The security of client data is and will always remain the highest priority to POSRG and its operations. We thank you in advance for your continued business.

### **Policy Updates**

The time frame for NAID AAA Certified physical shredding and/or wiping of hard drives or any other data bearing devices is 3 business days from the date the material was received. This service is considered to be a premium service provided by POSRG and the time frame will be adhered to by POSRG wherever feasible. In situations where adhering to the 3 day time frame is not feasible, the client will be notified via a written statement of work, service agreement, sales order, estimate, or contract that the data destruction services being provided by POSRG are "Non-NAID AAA Certified" and the time frame that data bearing devices will be destroyed within will be determined by POSRG management unless a specific time frame is agreed on by both parties and outlined within a written statement of work, service agreement, sales order, estimate, or contract. Under no circumstances will any hard drive(s) and/or other data bearing device(s) be in the possession of POS Remarketing Group for a period of time greater than 60 business days from the date of receipt without being physically destroyed or erased.